



NARROMINE  
CHRISTIAN SCHOOL



# Parent Information Booklet

PRE-KINDERGARTEN

## MISSION STATEMENT

To motivate, nurture and celebrate spiritual, academic and personal growth in a Christ-inspired environment that serves the community.

## VISION

Nurture for Today, Learning for Tomorrow, Character for Eternity.

## PHILOSOPHY

Our philosophy of education comes from the Biblical understanding that people were originally created in the image of God to exist in a harmonious relationship with Him.

Through disobedience this relationship was destroyed and the image of God was almost erased. Through Jesus life and death on earth, God has provided a way for people to be able to once again experience the harmonious relationship with God that he originally intended.

We view education as a learning process designed to give a necessary understanding of God and to restore aspects of God's image of people. In this way education is an important means of regaining the harmony that was lost through the human fall.

We believe that the Bible is our guide to understanding God and His plans and purposes for our lives. The values and principles found in the Bible are to guide our lives. As a Christian school we aim to teach the students in our care to make informed life choices based on these principles and values. Through these choices students will develop characters based on a love for God, a caring respect for others and a healthy self-worth.

We hope that each child who comes into our care learns to enjoy a fulfilling earthly life while preparing for life eternal.

To this end, our staff work with each child to instil values that will enhance his/her spiritual, mental, physical and social development.

## CORE VALUES

**LOVE**

**EXCELLENCE**

**COMPASSION**

**HUMILITY**

**RESPECT**

**INTEGRITY**

**JUSTICE**

**DISCERNMENT**

**RESPONSIBILITY**

**HOPE**

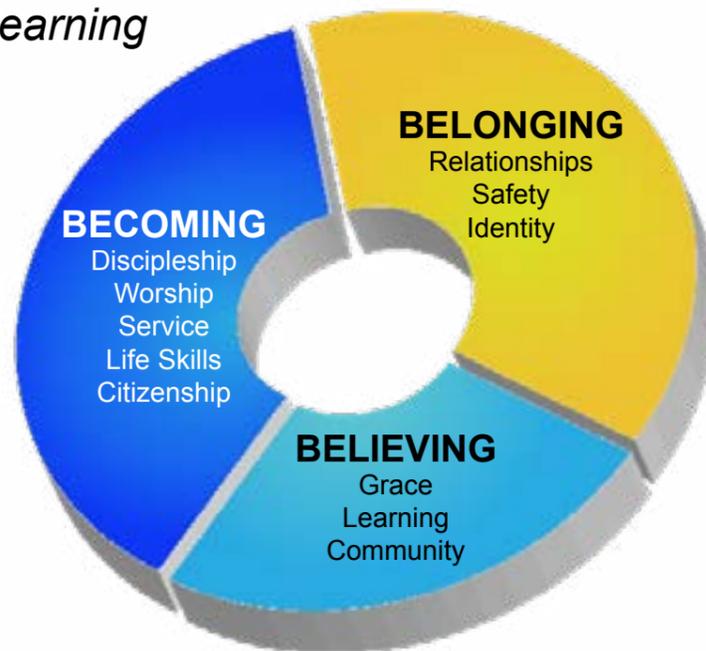
**SERVICE**

**...BUT THE GREATEST OF THESE IS LOVE. 1 CORINTHIANS 13**

## STATEMENT OF SPECIAL CHARACTER

The Adventist School;  
A Community of Faith and Learning

**Bible-based,  
Christ-centered,  
Service-oriented,  
Kingdom-directed**



### BELONGING

is an essential element in the life of every individual. Adventist schools foster a sense of belonging to:

- \* The family of God by building positive relationships
- \*A safe and attractive learning environment, where individuals are empowered to reach their potential
- \*A community that provides identity and nurture.

### BELIEVING

Is an individual and intellectual choice that impacts on actions. Adventist schools encourage belief in:

- \*Jesus Christ as Redeemer and Lord of our lives
- \*The importance of learning and making positive lifestyle choices
- \*the value of interdependence and collaboration in building harmonious communities.

### BECOMING

Recognises that individuals are continually in a time of growth and development. Adventist schools challenge each person to become:

- \*Active in discipleship, worship and service for God
- \*learners with skills and values that equip for life
- \*Informed, responsible and compassionate citizens.

## ENROLMENT

Students enrolling into Pre-Kindergarten who turn 4 before 31st March of that year will be given preference, however if positions are available we will accept students who turn 4 by 30th June.

### Enrolment Process

1. Contact school to obtain a prospectus.
2. Lodge application, include immunisation statement, birth certificate, and any other information or documentation that could affect your child should be presented.
3. An offer of a place will be made if one is available.
4. Sign the acceptance form and return to school to secure your child's place.

Note: On signing the enrolment acceptance form you have secured your child's place in Pre-Kindy and therefore have accepted the terms and conditions of enrolment. If you choose to withdraw your child before term 1 commences you will be required to pay 3 weeks fees.

## STARTING AND FINISHING TIMES

The school day starts at 8:45am and ends at 3:00pm.

Teachers are on duty from 8:20am until 3:15pm each day. All students should have left the school site by 3:15pm. Recess is from 11:00am - 11:30am and lunch is from 1:00pm - 1:30pm.

Your Pre-Kindergarten child may travel to school on a school bus. The bus form must be completed and given to the school prior to travel commencing. This form will outline which bus the child will be travelling on and the days of bus travel required.

## PROGRAM

The Pre-Kindergarten daily program will encourage your child to develop:

Pre-writing, pre-reading and pre-maths skills

Creativity with glue, paint and craft materials

Cutting, pencil holding, colouring and name writing skills

Language skills through the development of phonological awareness

Gross and fine motor skills

Verbal communication skills through discussions during formal and social interactions with peers and teachers

The ability to respect, co-operate and interact with other children and adults.

A knowledge of Bible stories, worship songs and prayer

## ATTENDANCE

In 2023, the Pre-Kindergarten intends to operate on Tuesday, Wednesday and Thursday. You may choose to send your child for one, two or three days. The Pre-Kindergarten follows the school terms and observes all public holidays.

If your child is sick or absent from Pre-Kindergarten for any reason, you must fill in the absentee form on the school app (School Stream), you may also call the office or write a note but the app is the preferred method of communication regarding student absence.

Three weeks notice is to be given if your child is to be unenrolled from Pre-Kindy, fees will be charged accordingly for this time.

## PRE-KINDERGARTEN USEFUL CRAFT ITEMS

Newspapers	Egg carton	Magazines
Cards	Material scraps	Lids
Pinecones	Wrapping paper	Felt
Tinsel	Foil tins	Cereal boxes
Feathers	Paper plates	Plastic containers
Bottle tops	Pipe cleaners	Ribbon

## WHAT TO WEAR

Children may wear comfortable and practical play clothes that allow them to be able to go to the toilet independently. Sneakers protect the feet and allow the children to run, play and climb safely and are the best option for footwear. Please note that no thongs or slip on shoes are to be worn. Your child must wear a hat. The Pre-Kindergarten follows a **'no hat, play in the shade policy'**.

Please ensure that all your child's belongings are clearly labelled with their name.

## COST

Pre-Kindergarten will cost \$20 per day and will be invoiced per term.

### Payment Options

By term - full payment by week 4 of each term

By Instalments - weekly or fortnight payments to commence in week one of each term

We are a registered childcare provider and if you are registered with Centrelink you should be able to claim the minimum childcare benefit rebate. If you would like to apply for this rebate see the School Registrar. The school office is open from Monday to Friday and is located in the administration area.

Please make sure your child's fees are paid in full by the end of each term to ensure your child's continuing enrolment.



## Equipment Levy

There will also be an equipment levy of \$30 invoiced each term of attendance. For those children attending more than one day, the equipment levy will be invoiced as per the table below. This fee helps to cover the cost of pencils, glue, craft materials, textbooks and photocopying.

1 days attendance	\$30 per term
2 days attendance	\$52 per term
3 days attendance	\$74 per term

## Insurance Fee

All students attending the Pre-Kindergarten Centre are covered under an Accident Insurance Scheme operated by AON Risk Services Australia Limited. This is an **annual fee of \$15.95 per student**.

## LIBRARY

Your child will be encouraged to borrow from the school library each time they attend. Please ensure your child has a library bag, with a drawstring, that is clearly named. Children will only be able to borrow a book if they have their library bag and the book from the previous attendance day has been returned. Please encourage your child to read the books carefully, with clean hands.

## LOST PROPERTY

Although all due care will be taken to collect items of clothing or belongings left at school by children, no responsibility can be taken. Please ensure all items are clearly named. A lost property box is located in the office.

## MONEY, VALUABLES & TOYS

It is recommended that children do not bring large amounts of money or valuables to school. We can take no responsibility for damage or loss. No electronic games are allowed and they will be confiscated if found at school. Children are discouraged from bringing toys of any kind from home as loss can cause great distress.

## TELEPHONE USAGE

The office is open 5 days a week from 8:20am - 4:00pm. The office staff will give messages to teachers during these times. Parents should ensure, where possible, that after school travel and other arrangements are communicated to their children (and to the teacher or bus driver) before children leave for school.

## TRAVEL TO AND FROM PRE KINDY

In order for the end of the school day to run as smoothly as possible we would like all parents to advise the school of their child's regular travel arrangements. If your child is travelling by bus then you will need to complete the bus form supplied at the time of enrolment. If you need to change the pickup arrangements for your child you will need to fill in the "Pickup Changes" form on the school app. Staff will not change children from the regular pickup arrangements unless informed via the school app, phone or directly talking with a staff member.

## LUNCHES

Your child will need to bring their own recess and lunch each day. Your child's lunch should be easy to eat, contain healthy food and a cool drink, preferably water. Chips, lollies, chocolates, soft drinks and other 'junk' food are not to be part of your child's lunch. The Pre-Kindergarten has their own fridge in which students can keep their lunch cool.

Around 10am each day, the Pre-Kindergarten have a fruit break. Please ensure your child has a piece of fresh fruit or vegetable for this time. Fruit yoghurt, fruit sticks, fruit lollies etc are not considered as fruit and can not be eaten at fruit break. We are able to 'slinky' apples and pears if needed.

The school canteen operates on a Monday and Thursday and your child may purchase their lunch on these days. Recess and lunch orders can be purchased via the school's canteen app Qkr. The menu and price of each item will be displayed on the school app and you will only be able to order from this app. Orders must be placed by 9.15am on canteen days and late orders will not be accepted. Snacks including chips, iceblocks and drinks can be purchased with cash on the day of canteen.

Narromine Christian School is a **NUT FREE** school.  
Please ensure your child's lunch box reflects this.

## COMMUNICATION PROCEDURES

A good relationship between home and school depends on effective communication. Every effort is made to work closely with parents for the success of each student's learning program. Occasionally concerns or issues arise. At Narromine Christian School, we pride ourselves on our open door policy and encourage all parents/caregivers to talk to us if they have any concerns no matter how small.

### Newsletter

A school newsletter is published and emailed each Tuesday. The newsletter contains information that keeps parents up to date with the current events of the school. The newsletter is also available for viewing on our school app.

### Calendar/Key Dates

The school calendar with many school events and relevant dates is found on the school app (School Stream) under the Events/Calendar tab. Please appreciate that changes can occur and additional events may come up so check this tab regularly.

### Website

The school's website [www.narrominechristianschool.com](http://www.narrominechristianschool.com) is comprehensive and has detailed information about the school. School publications and forms can also be downloaded from the website.

### School App (School Stream)

The school app has information about the school, the school calendar, canteen menus, newsletters as well as an attendance submission form. It is also the primary form of communication for reminding parents about up coming events. It is strongly advised that all parents download this app on their smartphone as it is a very quick and easy way for the school to communicate with the parent body.

#### Download School Stream

- Add profile - Narromine Christian School

- Add your phone or email details to receive verification code

- Add your name

- Narromine Christian School will need to approve and once this is done you can access the app

Please notify the school of any family members wishing to download the app. As only names that the school is familiar with will be approved.

## SPEECH PATHOLOGY AND OCCUPATIONAL THERAPY

### Speech and Language Screener

We are privileged to have a Speech Pathologist (Emily Roffe) and Occupational Therapist (Annabel Ferrari) working at our school each week. Our aim is to screen and where required complete further assessment on our Pre-Kindy to Year 2 students to identify, assess and provide at school programs to support students that have needs in these areas either individually or in small groups at no cost to parents.

## BIRTHDAYS

Birthdays are very important to young children. You are welcome to send in cupcakes for your child's birthday.

## REMEMBER

Please let the teacher know:

- When someone different is to pick up your child
- Your child is sick or will be away
- If your address or phone number has changed
- Custody/access arrangements have changed



NARROMINE  
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**Phone:** (02) 6889 2510

**Email:** [registrar@narrominechristianschool.nsw.edu.au](mailto:registrar@narrominechristianschool.nsw.edu.au)

**Website:** [narrominechristianschool.nsw.edu.au](http://narrominechristianschool.nsw.edu.au)

**Principal:** Mrs Debbie Robertson

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